

Appendix 5-D

RELEASE RESPONSE FACTSHEET

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| Facility Name: | Facility XYZ 123 First Street Anytown, Hawaii 96888 |
| Owner and/or Operator of the UST System: | XYZ Corporation 122 First Street Anytown, Hawaii 96888 |
| Date of Release Discovery: | January 1, 2000 |
| Nature and Extent of Release: | On January 1, 2000, a release of unleaded gasoline to soil was discovered during the removal two underground storage tanks at the XYZ facility. The source of the release was from spills and overfills of unleaded gasoline which occurred during tank filling operations. Contaminated soil appeared to be limited to the immediate area adjacent to the tanks. |
| Measures taken to assess the release and determine the extent of the release: | Visual soil staining, soil sampling, and analytical analysis determined the extent to which unleaded gasoline had penetrated the soil surrounding the USTs. |
| Summary of the Response to the Release: | Soil which has been determined to be contaminated above the Hawaii Department of Health Tier 1 Action Levels has been excavated and is currently being remediated on site. Approximately four cubic yards of contaminated soil has been placed above-ground on a plastic sheet and covered to allow the occurrence of biodegradation of contaminants. The soil will be periodically turned in place to enhance the remediation process. It is anticipated the remediation of the contaminated soil will be complete in approximately two months at which time it will be resampled for laboratory analysis. If the remediated soil is then found to be below DOH action levels, it will be used on-site as fill material. |

Example Public Notification Letter of Confirmed Release

[Date]

Mr. Robert Smith
Property Owner
122 First Street
Anytown, Hawaii 96888

Dear Mr. Smith:

The purpose of this letter is to notify you of a confirmed release of petroleum product **[or other regulated substance]** to **[soil and/or groundwater]** at the XYZ Facility located on property under your ownership **[or at which you hold a lease for, or have easements at]** at 123 First Street, Anytown, Hawaii. The release occurred through spills and overfills of underground storage tanks owned and operated by XYZ Corporation.

Releases of petroleum and hazardous substances from USTs are regulated under Chapter 281 of Title 11 of the Hawaii Administrative Rules. The administer of these rules is the Director of the Hawaii Department of Health (DOH). Subchapter 7, HAR 11-81-78 requires that the public directly affected by a release be notified by the owner and operator by letter to inform them of the release and the proposed response to the release.

We have contacted the DOH, Solid and Hazardous Waste Branch, Underground Storage Tank (UST) Section regarding this release. The DOH has assigned it facility identification number [9-xxxxxx] and release identification number [xxxxxx]. Mr. **[Project Manager]** of the UST Section is the project officer at DOH responsible for oversight of the release response activities by XYZ Corporation. Mr. **[Manager's]** phone number at DOH is (808) 586-4226.

Attached is a fact sheet which describes the nature and extent of this release and our response taken to date. This fact sheet will be updated on a quarterly basis and provided to yourself and other members of the affected public.

Should you have questions on this matter, please contact me at (xxx) xxx-xxxx.

Sincerely,

John Brown
Facility Compliance Manager